



Board of Directors Work Session Meeting Minutes

August 17, 2021

Board Members Present:

Jim King – Chairman
Tony Kellar – Director
Deborah Stowers – Director
Doug Schuster - Secretary
Linda Townley – Vice Chair

Others Present:

Brooke Anderson – General Manager
Tim Collins – Assistant General Manager
Sophia Dearwent – Recording Secretary
Linda Dunlavy - Attorney

The August 17, 2021 Etowah Water & Sewer Authority Work Session was called to order by Chairman, Jim King, at 4:00 p.m. in the Don D. Gordon Conference Room of Etowah Water & Sewer Authority. **(Sign-in form Attachment 1)**

Approval of Agenda: A motion was made by Linda Townley; seconded by Deborah Stowers to approve the agenda as presented. Motion passed (4-0). **(Attachment 2)**

General Manager's Report:

- **FY21 Water System Improvements – Award of Construction Contract:** Aug 3rd received 3 bids. Low bid was from Townley in the amount of \$1,295,854. Recommending an additional \$104,146 for NPDES monitoring, reporting, engineering and construction services and project contingency for a total of \$1,400,000.
- **Fall Leaf Development – Modified Agreement:** The modified agreement allows the developer to move forward with construction of a temporary lift station for their project. It also allows for payments from the developer for the offsite sewer infrastructure originally planned. The Authority is still working on acquiring the easements. Asking the board to approve the modified agreement and authorize the General Manager to sign the agreement.
- **Dawson Forest Water Reclamation Facility – Digester Blower Replacement:** In order to keep the biological process going we have to pump air through the digesters. Existing digester blowers are 25 years old and are at the end of the useful life. Recommending a replacement of the blowers for a total amount of \$70,000 with an additional \$30,000 for material costs. Asking the board to approve a total authorization of \$100,000 for the 3 digester blowers.

Other Business/Board Comments

With no further business a motion was made by Linda Townley; seconded by Doug Schuster to adjourn at 4:06 p.m. Motion passed (4-0).

Date Approved

Jim King –Chairman

Doug Schuster - Secretary

Attachments/Exhibits/for August 17, 2021 meeting:

1. Sign-in Form
2. Agenda
3. Fall Leaf Developer Agreement:

Prepared by: _____
Sophia Dearwent, Recording Secretary