



Board of Directors Work Session Meeting Minutes

March 9, 2021

Board Members Present:

Jim King – Chairman
Tony Kellar – Director
Deborah Stowers – Director
Doug Schuster - Secretary
Linda Townley – Vice Chair

Others Present:

Brooke Anderson – General Manager
Tim Collins – Assistant General Manager
Sophia Dearwent – Recording Secretary
Linda Dunlavy - Attorney

The March 9, 2021 Etowah Water & Sewer Authority Work Session was called to order by Chairman, Jim King, at 4:52 p.m. in the Don D. Gordon Conference Room of Etowah Water & Sewer Authority. **(Sign-in form Attachment 1)**

Approval of Agenda: A motion was made by Tony Kellar; seconded by Deborah Stowers to approve the agenda as presented. Motion passed (4-0). **(Attachment 2)**

General Manager's Report:

- **Employee Program Modification:** Brooke stated that there were issues with the previous named program modification that would cause audit problems. Asking the board to change the name of the program to Career Incentive Program. Tony suggested to call it Career Appreciation Program. The Board liked Tony's suggestion.
- **Fire Station #2 Sewerage Services:** Septic tank at Fire Station #2 has failed. The County intends to hook up their sewer to the Authority. They have asked if we are willing to work with them for any type of assistance. After discussion the board agreed to contribute \$13,025 toward construction of the gravity sewer to serve them.
- **Vacant House Usage:** Bud Stevens passed away. The lifetime estate has ended. Had discussion about future use of house. The board suggested to get more information and come back with a recommendation.
- **Elliott Field Water Main Extension:** Bill Elliott paid his engineer for the design and we have approved the design. The cost to purchase the pipe for the water main extension is \$45,625. We still have to acquire easements. Asking the board to approve the purchase of pipe materials in the amount of \$46,000.

Other Business/Board Comments

With no further business a motion was made by Doug Schuster; seconded by Tony Kellar to adjourn at 5:35 p.m. Motion passed (4-0).

Date Approved

Jim King –Chairman

Doug Schuster - Secretary

Attachments/Exhibits/for March 9, 2021 meeting:

1. Sign-in Form
2. Agenda
3. Employee Program Modification

Prepared by: _____
Sophia Dearwent, Recording Secretary