



## Board of Directors Board Meeting Minutes

*March 9, 2021*

### **Board Members Present:**

Jim King – Chairman  
Tony Kellar – Director  
Deborah Stowers - Director  
Doug Schuster - Secretary  
Linda Townley – Vice Chair

### **Others Present:**

Brooke Anderson – General Manager  
Tim Collins – Assistant General Manager  
Sophia Dearwent – Recording Secretary  
Linda Dunlavy - Attorney

The March 9, 2021 Etowah Water & Sewer Authority Board Meeting was called to order by Chairman Jim King at 5:46 p.m. in the Don D. Gordon Conference Room of Etowah Water & Sewer Authority. **(Sign-in Form – Attachment 1)**

**Approval of Agenda:** A motion was made by Tony Kellar; seconded by Deborah Stowers to approve the agenda as presented. Motion passed. (4-0) **(Attachment 2)**

**Approval of Minutes:** A motion was made by Linda Townley; seconded by Doug Schuster to approve the February 9, 2020 Work Session, Board Meeting, and Executive Session minutes. Motion passed. (4-0) **(Attachment 3)**

**Financial Manager’s Report:** Tim presented February financials.

### **General Manager’s Report:**

A motion was made by Doug Schuster; seconded by Tony Kellar to change the name of the Retiree Healthcare Assistance Program to Career Appreciation Program. Motion passed. (4-0)

A motion was made by Linda Townley; seconded by Deborah Stowers to authorize \$46,000 for the purchase of the pipe materials for the Elliott Field Water Main Extension. Motion passed. (4-0)

### **Other Business/ Board Comments:**

A motion was made by Linda Townley; seconded by Deborah Stowers to go into Executive Session at 6:00 pm. Motion passed. (4-0)

A motion was made by Deborah Stowers; seconded by Linda Townley to authorize Brooke to sign all documents for the land acquisition as discussed in Executive Session. Motion passed. (4-0)

With no further business a motion was made by Doug Schuster; seconded by Tony Kellar to adjourn at

6:34 pm. Motion passed (4-0).

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**Date Approved**

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**Jim King –Chairman**

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**Doug Schuster – Secretary**

**Attachments/Exhibits/for March 9, 2021 meeting:**

1. Sign-in Form
2. Agenda
3. February 9, 2020 Work Session, Board Meeting, and Executive Session Minutes

Prepared by: \_\_\_\_\_  
Sophia Dearwent, Recording Secretary