



Board of Directors Work Session Meeting Minutes

April 11, 2017

Board Members Present:

Jim King – Chairman
Tony Kellar – Vice Chairman
Linda Townley – Secretary
Lake Gibson – Director

Others Present:

Brooke Anderson – General Manager
Linda Dunlavy - Attorney
Allie Dean - Reporter

The April 11, 2017 Etowah Water & Sewer Authority Work Session was called to order by Chairman, Jim King, at 4:04 p.m. in the Don D. Gordon Conference Room of Etowah Water & Sewer Authority. (**Sign-in form Attachment 1**)

Oath of Office: Linda Townley was administered the oath of office and congratulated on the beginning of another term as a member of the Board of Directors.

Approval of Agenda: A motion was made by Linda Townley; seconded by Lake Gibson, to approve the agenda as presented. Motion passed (3-0). (**Attachment 2**)

General Manager's Report:

- **Hightower WTF Power System Improvements – Recommendation of Award:** Brooke stated that bids had been received for the generator project at the water plant. The project consists of installing 800kW generator and relocating a 275kW generator to the river intake. The generators would be able to fully run the water plant for 24 hours. There was 3 bids submitted. The low bid was from Allsouth Constructors, Inc. in the amount of \$568,000. We are recommending a project contingency of \$31,500 for a total authorization of \$599,500. If the Board is agreeable, will need to vote at regular meeting. (**Attachment 3**)
- **Loan on the 1200 acres:** The current loan is coming due in May 2017. We have received two proposals for the loan renewal. One option is a traditional loan and the other is a revenue bond. Brooke and Linda Dunlavy will be meeting with the County Manager and County Attorney to discuss. We will be bringing a recommendation to the Board at the May meeting.

Legal – Linda Dunlavy

- **No Issues**

With no further business a motion was made by Linda Townley; seconded by Tony Kellar to adjourn at 4:25 p.m. Motion passed (3-0).

Date Approved

Jim King –Chairman

Linda Townley - Secretary

Attachments/Exhibits/for April 11, 2017 meeting:

1. Sign-in Form
2. Agenda
3. Hightower WTF Power System Improvements – Recommendation of Award Memo

Prepared by: _____
Brooke Anderson, General Manager