



## **Board of Directors Board Meeting**

### **Minutes**

*April 11, 2017*

#### **Board Members Present:**

Jim King – Chairman  
Tony Kellar – Vice Chairman  
Linda Townley – Secretary  
Lake Gibson – Director

#### **Others Present:**

Brooke Anderson – General Manager  
Linda Dunlavy - Attorney  
Allie Dean - Reporter

The April 11, 2017 Etowah Water & Sewer Authority Board Meeting was called to order by Chairman Jim King at 4:26 p.m. in the Don D. Gordon Conference Room of Etowah Water & Sewer Authority. (**Sign-in Form – Attachment 1**)

**Approval of Agenda:** A motion was made by Tony Kellar; seconded by Lake Gibson to approve the agenda with the addition of the Executive Session for Land Acquisition. Motion passed. (3-0) (**Attachment 2**)

**Approval of Minutes:** A motion was made by Linda Townley; seconded by Lake Gibson, to approve the March 14, 2017 Work Session, Board Meeting Minutes, and Executive Session Minutes. Motion passed. (3-0) (**Attachment 3 & 4**)

**Financials – Brooke:** Brooke discussed the financials. Operating revenue for March 2017 was \$469,000 and expenses were \$351,000. Revenues were up 10.61% over the same month last year. Non-operating revenue was \$165,000 and was up 345.95% over the same month last year. Projections are on target for 2017. Sold 20 water meters and 11 sewer taps.

#### **General Manager’s Report:**

- **FY2016 Audit:** A motion was made by Lake Gibson; seconded by Linda Townley to accept the FY2016 Audit as presented at the Annual Meeting. (3-0)
- **Hightower WTF Power System Improvements – Recommendation of Award:** A motion was made by Tony Kellar; seconded by Linda Townley to accept the bid from Allsouth Constructors, authorize \$599,500 for the project and authorize the General Manager to sign all necessary documents for the project. Motion passed. (3-0)

**Other Business/ Board Comments:**

**Lake Gibson:** Lake stated that he had moved to Forsyth County and was resigning from the Board of Directors. He has enjoyed his time with the Authority and wished the Authority well. Jim King presented Lake Gibson with a plaque for his eight years of service. Everyone thanked Lake for his service and wished him well.

A motion was made by Linda Townley; seconded by Tony Kellar to enter into Executive Session at 5:38 pm. Motion passed. (3-0)

A motion was made by Linda Townley; seconded by Lake Gibson to purchase the property on Seedtick Road at the agreed upon price. (3-0)

With no further business a motion was made by Lake Gibson; seconded by Tony Kellar to adjourn at 5:05 p.m. Motion passed (3-0).

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**Date Approved**

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**Jim King –Chairman**

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**Linda Townley – Secretary**

**Attachments/Exhibits/for April 11, 2017 meeting:**

1. Sign-in Form
2. Agenda
3. March 14, 2017 Work Session and Board Meeting Minutes
4. March 14, 2017 Executive Session Minutes

Prepared by: \_\_\_\_\_  
Brooke Anderson, General Manager