



Board of Directors Board Meeting
Minutes
April 14, 2015

Board Members Present:

Jim King – Chairman
Lake Gibson - Vice Chairman
Deborah Stowers – Director
Linda Townley – Director

Others Present:

Brooke Anderson - General Manager
Tim Collins - Assistant General Manager
Jessica Mason - Recording Secretary
Linda Dunlavy - Legal Counsel
Rosalind Chambers – Financial Manager
David Renner – Reporter, Dawson Community News

The April 14, 2015 EWSA Board Meeting was called to order by Chairman, Jim King at 4:25 p.m. in the Don D. Gordon Conference Room of Etowah Water & Sewer Authority. (**Sign-in Form – Attachment 1**)

Approval of Agenda: A motion was made by Lake Gibson; seconded by Deborah Stowers, to approve the agenda as presented. Motion passed. (3-0) (**Attachment 2**)

Approval of Minutes: A motion was made by Linda Townley; seconded by Lake Gibson, to approve the March 10, 2015 Work Session, Board Meeting Minutes, and Executive Session minutes as written. Motion passed. (3-0) (**Attachment 3**)

Financial Manager’s Report: Rosalind Chambers reported the following information to the Board of Directors: (**Attachment 4**)

- Operating Income: \$385,000
- Operating Expenses: \$296,000
- Net Income: \$89,000
- Operating Net Income Year to Date: \$350,000 this is a 12.18% increase from the previous year
- The Authority sold 5 new residential water meters and 2 new residential sewer taps

General Manager’s Report: (**Attachment 5**)

General Manager’s Report: Brooke discussed the following topics that are included in the General Manager’s Report with the Board:

- Dawson Forest Water Reclamation Facility (DFWRF) received the Georgia Association of Water Professionals (GAWP) Plant of the Year Award for all small to medium systems in the state of Georgia.
- DFWRF also received the Platinum Award by GAWP. This is awarded to plants who have received the Gold Award for 10+ years.
- Hightower Water Treatment Facility (HWTF) received the Gold Award from GAWP.
- GAWP selects the top operators in the state of Georgia each year. The 2015 Top Collections System Operator of the year for the state of Georgia is our very own Josh Wilkins!
- Staff successfully completed the Sanitary Survey from EPD. We have not gotten the results but are expecting the score to be high.
- Staff is working on updating the Authority's Grease Trap Program.
- If the rain stops we will begin digging for the Hwy 400/S.R. 53 Water Relocation Project.
- Financials look good this month. Meter sales look good as well. The Authority has had a good 1st quarter of the year.
- Developments are hopeful. If dirt will start being moved, it will be very helpful to the Authority.

Acceptance of FY2014 Audit: A motion was made by Lake Gibson; seconded by Linda Townley to accept the 2014 Audit as presented by Rushton & Associates at the Annual Meeting. Motion passed. (3-0)

Other Business/ Board Comments: None.

With no further business a motion was made by Linda Townley; seconded by Lake Gibson to enter into Executive Session to discuss personnel at 4:32 p.m. Motion passed (3-0).

A motion was made by Deborah Stowers; seconded by Lake Gibson to exit Executive Session at 5:05p.m. Motion passed (3-0).

A motion was made by Deborah Stowers; seconded by Lake Gibson to adjourn at 5:05p.m. Motion passed (3-0).

Date Approved

Jim King –Chairman

Tony Kellar - Secretary

Attachments/Exhibits/for April 14, 2015 meeting:

1. Sign-in Form
2. Agenda
3. March 10, 2015 Work Session, Board Meeting, and Executive Session Minutes
4. Financial Manager's Report
5. General Manager's Report

Prepared by: _____
Jessica Mason, Recording Secretary